



**RISK ASSESSMENT FOR BATH CRICKET CLUB - PREPARING TO OPEN OUR CLUBHOUSE**

What are the hazards?	Transmission of COVID-19	
Who might be harmed?	Facility users, staff, volunteers, visitors and the wider community	
No	Controls required	Action Taken by the Club
<b>People Management and Communication</b>		
	Self-screening of individuals before they arrive at the venue to ensure individuals displaying COVID-19 symptoms or those who should be shielding do not travel or attend.	<ol style="list-style-type: none"> <li>1. We have communicated to all members via our Website and social media platforms to self-screen and not attend the cricket club if they present with any of the symptoms or if they are shielding.</li> <li>2. All members are tested prior to training with a contactless thermometer upon arrival to ensure their temperature is below 37.5 degrees C.</li> </ol>
	An assessment of user numbers, space capacities, venue circulation and layout planning to maintain social distancing.	<ol style="list-style-type: none"> <li>1. We have room for 4 tables of 6, 3 tables of 2 and one table of 3 inside the clubhouse positioned more than 2 meters apart</li> <li>2. This allows a maximum of 33 people to be seated in the bar area at any one time.</li> <li>3. Customers will enter through the main front door of the club house to use the toilets and the bar.</li> <li>4. 5 people maximum will be allowed to que inside the bar and will be 2 meters apart.</li> <li>5. There will be a one-way system in place which allows customers to exit the clubhouse via the patio doors and avoid unnecessary cross over.</li> <li>6. Only one person at a time will be allowed to enter the toilet facilities. Clear signage is in place to this effect.</li> <li>7. Toilets will be cleaned before opening each day, every hour whilst open and then before closing.</li> <li>8. There will also be the ability for customers to order and pay electronically from their mobile devices and have their orders delivered</li> </ol>

		<p>to them if they are sitting outside and do not wish to enter the premises.</p> <ol style="list-style-type: none"> <li>9. Weather permitting 3 tables of 4 will be positioned 2 meters apart on the patio area.</li> <li>10. Members and guests will be invited to bring their own chairs and facilities if the wish to sit on the outfield.</li> </ol>
	<p>A plan for where parents and players will sit whilst watching cricket activities.</p>	<ol style="list-style-type: none"> <li>1. 26 benches are positioned around the ground.</li> <li>2. Signs will be posted advising that 2 people per bench is advised to maintain social distance guidelines.</li> <li>3. Seating area along the North Parade bank will be marked clearly to ensure spectators maintain social distancing guidelines.</li> <li>4. 2 pairs of 2 seats are positioned in the bar area facing the ground 2 meters apart with their own table in front of each pair.</li> </ol> <p>The exception to these guidelines will apply when a group of people in a 'bubble' wish to sit together.</p>
	<p>Signage and communication so that all participants and visitors are aware of the control measures in place and how to act appropriately to minimise the risk of transmission of COVID-19.</p>	<p>Spectators and customers will have clear signage to make them aware of the following:</p> <ol style="list-style-type: none"> <li>1. Risk Assessment and measures sent to all members and made available to public via website and social media forums.</li> <li>2. Hand washing guidelines and instructions.</li> <li>3. Toilet directions and limited use instructions.</li> <li>4. Directions for one-way flow through the club house including entry and exit points.</li> <li>5. Clearly marked hand sanitization points inside and outside the clubhouse and playing arena.</li> <li>6. Clearly marked table to deposit empty drinks bottles and glasses to be taken straight to washer.</li> </ol>
	<p>Staff and volunteer training to support the implementation of the plan, with suitable training records.</p>	<ol style="list-style-type: none"> <li>1. All staff will be talked through the risk assessment for the clubhouse, given the opportunity to ask questions and will</li> </ol>

		<p>receive training and guidance on all cleaning and safety policies before opening.</p> <ol style="list-style-type: none"> <li>Any customers who fail to respect social distancing guidelines will be asked to respect the club's policies and government guidelines or leave the premises.</li> <li>All staff training will be documented and recorded.</li> </ol>
Buildings		
	<p>Assess ventilation in your building (natural and mechanical) and take appropriate measures to maximise ventilation and minimise risk of transmission.</p>	<p>When the club house is open:</p> <ol style="list-style-type: none"> <li>Front door, patio doors and internal doors will be kept open to maintain a constant flow of fresh air through the building.</li> </ol>
	<p>Assess the maximum occupancy of your rooms at 2m social distancing (or 1m with risk mitigation where 2m is not possible) and establish a suitable circulation system/one-way system. Use signage and floor markings to communicate this.</p>	<p>Clear signage and floor markings along with restricted seating will communicate:</p> <ol style="list-style-type: none"> <li>Main bar area has a capacity of 24 people to be seated either socializing and or spectating cricket. This is possible whilst maintaining social distancing guidelines between 'bubbles.'</li> <li>Simultaneously 5 people can be queuing for the bar inside the clubhouse.</li> <li>1 person at a time can use the men's and female toilets.</li> <li>The disabled toilet at the entrance of the clubhouse will be made available for females to avoid unnecessary queuing in the clubhouse.</li> <li>Hand sanitizer and disposable towels will be provided at entry points, exit points and next to outside seating areas.</li> </ol>
	<p>Assess the arrangement of seating areas to maintain social distancing and minimise the risk of transmission.</p>	<ol style="list-style-type: none"> <li>All internal and external seating will be distanced to meet social distance guidelines.</li> <li>All seats and table surfaces will be sanitized and cleaned after each customer / customer group leaves.</li> </ol>

		3. When we serve food, we will consider HACCP in covid-19, disposable menu's, cutlery, sauces etc. plus management in the kitchen to ensure social distancing
	Consider your wet weather plans and describe what actions you will take to maintain social distancing in wet weather.	N.B Please see cricket specific Risk assessment
<b>Social and Hospitality Areas</b>		
	Plan to solicit and maintain records of your member attendance, customers and visitors - to be maintained for 21 days and then destroyed.	<ol style="list-style-type: none"> <li>1. A registration template and or electronic system will be in the club house to collect details of all customers who enter. This will be positioned at the bar.</li> <li>2. Customers who enter the club will be asked to provide names and telephone numbers for themselves and the party they are in, alternatively they will be able to scan QR code with their mobile device.</li> <li>3. All templates will be dated and destroyed in the Cricket shredder after 21 days.</li> </ol>
	Identification of suitable areas for outdoor service that don't overlap with cricket activity.	<ol style="list-style-type: none"> <li>1. The clubhouse patio.</li> <li>2. 16 benches outside the front of the clubhouse.</li> <li>3. 7 benches positioned around the ground outside the boundary hoardings</li> <li>4. Seating area on the North Parade bank side of the ground</li> </ol>
	Steps taken to minimise time and the number of people at the bar.	<ol style="list-style-type: none"> <li>1. One-way system of travel.</li> <li>2. Contactless and card payments preferred.</li> <li>3. Signage and floor markings to restrict numbers and maintain social distance in the building. –</li> <li>4. This will this also be at the bar to encourage 2m distancing when queuing</li> </ol>

		<ol style="list-style-type: none"> <li>Limited tables and seats available within the clubhouse ensuring social distancing guidelines. All staff briefed.</li> </ol>
	Steps taken to minimise contact points at payment or around the hospitality space.	<ol style="list-style-type: none"> <li>Perspex screen separating bar staff from customers. –</li> <li>this will be cleaned hourly along with other identified touch points within the club.</li> <li>Cleaning will be logged and recorded hourly.</li> <li>Signage stating contactless payments preferred.</li> <li>Small low window available in protective Perspex screen to allow for limited cash payments</li> </ol>
	Suitable PPE provision and training for staff and volunteers.	<ol style="list-style-type: none"> <li>Disposable face masks and gloves provided to all staff before each shift.</li> <li>Visor provided for allocated first aid / infirmary.</li> <li>All staff temperature tested before each shift with a contactless thermometer</li> <li>Training briefing to be completed with staff and confirmation that they cannot attend if they (or anyone on their family) have had covid symptoms</li> </ol>
	Strategy for the safe serving, clearing and cleaning of glassware and tableware.	<ol style="list-style-type: none"> <li>Drinks and snacks will be passed through a small window in the protective Perspex barrier at the Bar or be delivered to areas of the club by staff wearing gloves and masks.</li> <li>Signage will be provided inside and outside directing all customers to place used glasses and empty bottles on designated tables.</li> <li>Bar staff only will clear these tables regularly. Bottles will go straight in the recycling bin and glasses placed straight into the steam washer.</li> <li>Staff will be provided with disposable PPE including gloves and face masks to wear when not behind Perspex screen</li> </ol>
	Deep cleaning strategy to minimise COVID-19 transmission risk	<ol style="list-style-type: none"> <li>Before the club house opens to members and the public the entire clubhouse will be deep cleaned professionally.</li> </ol>

		<ol style="list-style-type: none"> <li>2. Cleaning will be completed using paper rather than cloths which can then be disposed of compliantly as may contain the virus.</li> <li>3. All cleaning will be done using Dio-Cleanse. (Covid 19 approved)</li> </ol>
	Daily cleaning strategy to minimise COVID-19 transmission risk.	<ol style="list-style-type: none"> <li>1. The clubhouse, toilets, tables chairs and bar area will be moped and cleaned before opening every day.</li> <li>2. The clubhouse, toilets, tables chairs and bar area will be moped and cleaned before closing every day.</li> </ol>
	High-frequency touchpoint cleaning strategy to minimise COVID-19 transmission risk and how you will keep records.	<ol style="list-style-type: none"> <li>1. Tables and chairs will be cleaned before each new customer / party uses the facility.</li> <li>2. All touch points are clearly marked and will be sprayed and cleaned with appropriate products (Dio-Cleanse) prior to opening and then every hour whilst the clubhouse remains open.</li> </ol>
<b>Hygiene and Cleaning</b>		
	Materials, PPE and training that you have provided to your staff for effective cleaning.	<ol style="list-style-type: none"> <li>1. Disposable masks have been provided: All staff will be expected to wear when working in the clubhouse area whilst not protected by the Perspex screen</li> <li>2. Disposable medical gloves will be provided: All staff will be expected to wear when working in the clubhouse area whilst not protected by the Perspex screen</li> <li>3. Staff will have hand sanitizer available to them behind the bar and will use before entering the bar area and upon returning from any cleaning duties.</li> </ol>
	Provision of hand washing facilities with warm water, soap, disposable towels and bin.	<ol style="list-style-type: none"> <li>1. Warm water, soap, disposable towels, and bins to be provided in toilets.</li> </ol>

		2. Touch points to be checked and cleaned before opening and every hour whilst open and before close.
	Provision of suitable hand sanitiser in locations around the facility to maintain frequent hand sanitisation.	<ol style="list-style-type: none"> <li>1. Entry point of the clubhouse</li> <li>2. Exit point of the clubhouse</li> <li>3. On the Bar</li> <li>4. Positioned at market next to outside seating space</li> </ol>
	Provision of suitable wipes and hand sanitiser on the field for hygiene breaks.	Please see cricket specific Risk assessment
What are the hazards?	Other venue hazards to be considered after temporary closure such as Legionnaire's Disease, fire, electrical safety etc.	
Who might be harmed?	Facility users, staff, volunteers and visitors	
Controls required	Action Taken by the Club	
<b>Preparing Your Buildings</b>		
	Consider the risk of Legionnaire's disease and carry out necessary work to make your water supply safe for users. Refer to the specific guidance in the document above.	1. North Parade and Brownsword grounds serviced and tested by BPM Maintenance by COP 23.7.2020
	Check that routine maintenance has not been missed and certification is up to date (e.g. Gas safety, Electrical Safety and Portable Appliance Testing, Fire Safety, Lifts and Heating – Ventilation and Air Conditioning).	All up to date and tested.
	Check that your ground is ready and safe to play. Look at what work is required and how this can be done safely at a social distance.	Please see cricket risk assessment.



What are the hazards?	Vital first aid equipment is not available when needed. First aiders do not have adequate PPE to carry out first aid when required.	
Who might be harmed?	First aiders, facility users, staff, volunteers and visitors	
Controls required	Action Taken by the Club	
<b>First Aid</b>		
Check that your first aid kits are stocked and accessible during all activity.	1. Checked and confirmed from the 6.7.2020	
What steps have you taken to improve your first aiders' understanding of first aid provision under COVID-19?	<ol style="list-style-type: none"> <li>1. 3 Contracted members of staff fully first aid accredited.</li> <li>2. Additional part time staff fully first aid accredited.</li> <li>3. Fully stocked first aid kit on site.</li> <li>4. First aid kit sanitized if used</li> </ol>	
If you have an AED then check that it is in working order, service is up to date and that it is available during all activity.	N/A	

	What are the hazards?	Pitches or outfield are unsafe to play on	
	Who might be harmed?	Players, officials, ground staff	
	Controls required	Action Taken by the Club	
<b>Preparing your Grounds</b>			
	Safety checks on machinery, sightscreens and covers.	Please see cricket risk assessment	
	Check and repair of any damage to pitches and outfields.	1. Complete. Ground staff have been employed throughout lockdown	
	Surfaces checked and watering regime adjusted based on lack of rainfall.	1. Complete. Ground staff have been employed throughout lockdown	

What are the hazards?	Use this space to identify hazards at your venue	
Who might be harmed?	Use this space to identify who might be harmed	
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Identify your own control measures required.		
Any vulnerable or shielded staff	Think about arrangements	
Training for staff in new covid environment	Detail what you will be doing	
Any premises maintenance that needs to be completed as put on hold during lockdown?		
Processes for contractors coming onto site for maintenance	E.g. are they free of covid symptoms	
Managing social distancing while working e.g. around bar and kitchen		

	What arrangements have been made regarding the groundsman e.g. sharing tools, working socially distanced	
	Are staff in team bubbles to reduce cross infection	